

Polasaí Iontrála 2021-22 Gaelscoil Chaladh an Treoigh

Seoladh na Scoile: Caladh an Treoigh, Luimneach

Uimhir rolla: 20148U

Pátrún na Scoile: An Foras Pátrúnachta

1. Réamhrá

Comhlíonann an Polasaí Iontrála seo ceanglais an Achta Oideachais 1998, an Achta Oideachais (Iontráil i Scoileanna) 2018 agus an Achta um Stádas Comhionann 2000. Agus an polasaí seo á dhréachtú, chuaigh bord bainistíochta na scoile i gcomhairle le foireann na scoile, le pátrún na scoile agus le tuismitheoirí leanaí atá ag freastal ar an scoil.

Bhí an polasaí seo pléite ag an mBord ar 11 Bealtaine 2020, curtha chuig an Foras Patrúnachta ar 13 Bealtaine 2020 agus d'fhaomh an pátrún scoile an polasaí ar 3 Mean Fómhair 2020. Beidh sé foilsithe ar shuíomh gréasáin na scoile agus cuirfear ar fáil i gcóip chrua é ar iarratas d'aon duine a iarrann é.

Tá na dátaí agus na hamlínte ábhartha do pholasaí iontrála Ghaelscoil Chaladh an Treoigh leagtha amach san fhógra maidir le hiontráil bhliantúil na scoile a fhoilsítear go bliantúil ar shuíomh gréasáin na scoile coicís roimh thús an phróisis iontrála don scoilbhliain lena mbaineann.

Ní mór an polasaí seo a léamh i gcomhar leis an bhfógra maidir le hiontráil Bhliantúil na scoile don scoilbhliain lena mbaineann.

Foilsítear an fhoirm iarratais i gcomhair iontrála ar shuíomh gréasáin na scoile agus cuirfear cóip chrua di ar fáil d'aon duine a iarrann sin.

Beidh tús áite ag an leagan Gaeilge den pholasaí seo i gcás neamhréitigh.

2. Spiorad sainiúil agus cuspóirí ginearálta na scoile

Is bunscoil lán-Ghaeilge faoi phatrúnacht An Foras Pátrúnachta í Gaelscoil Chaladh an Treoigh. Is scoil chomhoideachasúil í a bunaíodh i 2001 agus tá éiteas Caitliceach aici. Is príomhchuspóir na scoile í an Ghaeilge a chothú. Cuirimid fáilte roimh pháistí beag beann ar a gcúlra, creidimh nó riachtanais ar leith.

Tá béim ar leith ar an gcultúr Gaelach i nGaelscoil Chaladh an Treoigh - ceol, rince agus cluichí náisiúnta san áireamh. Bíonn ómós againn do chultúir éagsúla freisin.

Tá sé mar aidhm ag Gaelscoil Chaladh an Treoigh timpeallacht thaitneamhach, thuisceanach, shábháilte, dea-eagraithe a chothú, ina mbeidh deis ag gach páiste forbairt go hintleachtúil, go fisiciúil, go sóisialta, go spioradálta agus go cultúrtha.

Maoiníonn deontais ón Roinn Oideachais agus Scileanna Gaelscoil Chaladh an Treoigh agus is iad an Roinn a cheadaíonn múinteoirí don scoil. Feidhmíonn Gaelscoil Chaladh an Treoigh faoi na rialacha atá leagtha amach ag an Roinn Oideachais. Ní mór do gach polasaí cloí le rialacha a bhaineann le maoiniú agus acmhainní a chur ar fáil don scoil. Leanann an scoil Curaclam na Bunscoile agus na cláracha atá leagtha amach ag an Roinn Oideachais, a ndéantar athruithe orthu ó am go ham, de réir alt 9 agus 30 den Acht Oideachais 1998.

Tá sé mar sprioc ag Gaelscoil Chaladh an Treoigh go mbeidh coras iontrála cóir i bhfeidhm. Ní diúltaítear iontráil d'aon pháiste mar gheall ar eitneacht, riachtanais speisialta oideachais, mí-chumas, teanga/canúint, inscne, stádas taistealaí, stádas iarrthóir tearmainn, stádas dídeanaí, tuairim pholaitíochta/reiligiúnda nó creideamh, cúinsí teaghaligh nó sóisialta.

Agus iad den tuiscint go bhfuil sé de cheart tuismitheoirí/caomhnóirí a bpáistí a chlárú ina rogha scoile, tá Bord Bainistíochta Ghaelscoil Chaladh an Treoigh freagrach as cearta an phobail atá sa scoil i láthair na huaire agus go háirithe cearta na bpáistí atá cláraithe sa scoil cheana féin.

3. Ráiteas maidir le hIontráil

Ní dhéanfaidh Gaelscoil Chaladh an Treoigh idirdhealú maidir le dalta a ligean isteach i scoil ar bhonn aon cheann díobh seo a leanas:

- a. inscne an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- b. stádas sibhialta an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- c. stádas teaghlaigh an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- d. gnéaschlaonadh an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- e. reiligiún an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- f. bunús mhíchumas an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- g. cine an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- h. dalta nó iarratasóir ó phobal an lucht siúil i leith an dalta lena mbaineann, nó
- i. riachtanais speisialta oideachais a bheith ag an dalta nó ag an iarratasóir i leith an dalta lena mbaineann.

De réir Alt 61 (3) den Acht Oideachas 1998, forléireofar 'foras stádais sibhialta', 'foras míchumais', 'leithcheal', 'foras stádas teaghlaigh', 'foras inscne', 'foras cine', 'foras reiligiúin', 'foras gnéaschlaonta' agus 'foras pobail Taistil' de réir alt 3 den Acht um Stádas Comhionann 2000.

4. Na catagóirí de Riachtanais Speisialta Oideachais a ndéantar freastal orthu sa scoil/sa rang speisialta

Níl Gaelscoil Chaladh an Treoigh aitheanta mar scoil speisialta agus níl aon ranganna speisialta aitheanta lei faoi láthair.

5. Daltaí a Ligean Isteach

Ligfidh an scoil seo isteach gach dalta atá ag lorg iontrála ach amháin sna cásanna a leanas

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- a. i gcás ina bhfuil ró-éileamh ar an scoil (féach alt 6 thíos le haghaidh tuilleadh sonraí)
- b. i gcás go dteipeann ar thuismitheoir dalta, nuair a éilíonn an príomhoide é de réir alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhu i scríbhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an dalta an cód sin

Nós imeachta maidir le hiarratais:

Seo iad na nósanna imeachta a leanann Gaelscoil Chaladh an Treoigh ag clárú Naíonáin Shóisearacha in ár scoil.

- Iarrtar ar thuismitheoirí/chaomhnóirí foirm iarratais a chomhlánú. Tá an fhoirm le fáil ó oifig na scoile agus ar line ar shuíomh idirlíne na scoile
- Cuirfear tuismitheoirí/caomhnóirí ar an eolas go bhfuil an deis acu iarratas a dhéanamh ar áit sa scoil dá bpáiste tríd an bhFógra Iontrála Bliantúil a bheidh crochta sa scoil agus ar shuíomh idirlíne na scoile coicís sula dtosnófar ag glacadh le hiarratais gach bliain.
- Ní mór do gach páiste teastas breithe/ teastas uchtaithe a sholáthar don scoil agus iad ag déanamh iarratas ar áit sa scoil. Baintear úsáid as an teastas breithe/uchtaithe le cinntiú gur iad tuismitheoirí/caomhnóirí an pháiste atá ag déanamh an iarratais.
- Tá tuilleadh sonraí maidir leis an bhfoirm iarratais le fáil in aguisín 1

Nós Imeachta Clárúcháin:

- Ní mór do thuismitheoirí/ caomhnóirí an fhoirm clárúcháin, a sheolann an scoil chucu, a chomhlánú a luaithe is a ghlacann siad le oifrál ar áit sa scoil.
- Ní mór an clárúchán a bheith críochnaithe roimh an dáta atá leagtha síos ag an scoil agus ní mór do thuismitheoirí Uimhir Phearsanta Seirbhíse Poiblí an pháiste a sholáthar.
- Ní mór do thuismitheoirí dearbhú go nglacann siad le Cód Iompair na scoile i scríbhinn.
- Comhlánann tuismitheoirí foirmeacha ceadaithe do thurais scoile, Bí Sábháilte, Oideachas Caidrimh agus Gnéasachta, eolas an pháiste a sheoladh chuig Feidhmeannacht na Seirbhíse Sláinte, grianghraif/obair an phaiste ar an idirlíon srl.
- Tá tuilleadh eolais le fáil faoin bhfoirm clárúcháin in Aguisín 2

Ionduchtú

- Beidh oíche eolais do thuismitheoirí/caomhnóirí na Naíonáin Shóisearacha ar siúl sa tríú téarma. Déanfar plé ar éide scoile, leabhair agus polasaithe scoile i measc rudaí eile.
- Spreagann an scoil tuismitheoirí/caomhnóirí a bpáistí a thabhairt leo chuig lá ionduchtaithe a bheidh ar siúl sa scoil i Mí Meitheamh ionas go mbeidh deis acu bualadh leis an múinteoir ranga agus taithi a fháil ar an timpeallacht nua a bheidh acu.

6. Ró-éileamh

Sa chás go bhfuil ró-éileamh ar an scoil, déanfaidh an scoil na critéir roghnaithe a leanas a chur i bhfeidhm **san ord ina bhfuil siad thíos** maidir leis na hiarratais a fhaightear, laistigh den amlíne chun iarratais a fháil mar atá leagtha amach i bhfógra iontrála na scoile agus na hiarratais ar chead isteach á gcinneadh aici.

1. Deartháireacha, deirfiúracha, leath-shiblí, siblí altramaigh nó uchtaithe le daltaí reatha na scoile.
2. Páistí gur deimhin leis an scoil gur ghnóthaigh an dalta leibhéal líofachta sa Ghaeilge agus gur dócha go rachadh an líofacht sin ar gcúl mura ligfí isteach i scoil lán-Ghaeilge é/í.*
3. Páistí a bhfuil deartháir, deirfiúr, leath-shiblí, siblín altramaigh nó uchtaithe acu a d'fhreastail ar an scoil cheana féin.
4. De réir aoise; an páiste is sine ar dtús.

*Beidh an dualgas iomlán ar thuismitheoirí/chaomhnóirí fianaise leordhóthanach a chur ar fáil chun leibhéal líofachta sa Ghaeilge a léiriú don bhord. Féach eolas breise sa cháipéis ábhartha atá ar fáil ón scoil ón 5 Deireadh Fómhair 2020.

Sa chás go bhfuil beirt daltaí nó níos mó ar chomhchéim le haghaidh áite nó áiteanna in aon cheann de na catagóirí critéir roghnúcháin thuas (agus líon na n-iarratasóirí níos mó ná líon na n-áiteanna atá fágtha), beidh feidhm ag na socruithe a leanas:

Tá sé de cheart ag Bord na scoile uaslíon na ndaltaí in aon rang ar leith a leagadh síos. Is é an t-uaslíon daltaí a cheadófar i seomra ranga Naíonáin Shóisearacha ná 30.

Má tá beirt daltaí nó níos mó ceangailte faoi chritéar 1/2/3, socrófar tús áite de réir an chéad chritéar eile ar an liosta. Má tá critéar 4 i gceist, cuirfear san áireamh an t-am ar rugadh an leanbh atá ar fáil ar an deimhniú breithe.

7. An méid nach mbreithneofar ná nach gcuirfear san áireamh

De réir alt 62(7)(e) den Acht Oideachais 1998, ní dhéanfaidh an scoil aon cheann díobh seo a leanas a bhreithniú ná a chur san áireamh agus iarratais ar chead isteach á gcinneadh nó nuair a bhíonn dalta á c(h)ur ar liosta feithimh le haghaidh iontrála sa scoil:

- a. freastal roimh ré ag dalta ar réamhscoil nó ar sheirbhís réamhscoile, lena n-áirítear naíonraí
- b. íocaíocht táillí nó ranníocaíochtaí (cibé slí a dtuairiscítear é) leis an scoil;
- c. cumas, scileanna nó inniúlacht acadúil an dalta; seachas i ndáil le:
 - ligean isteach i scoil lán-Ghaeilge, de réir fhorálacha alt 62(9) den Acht
- d. gairm, stádas airgeadais, cumas acadúil, scileanna nó inniúlacht tuismitheoirí dalta;
- e. ceanglas go bhfreastalóidh dalta, nó a t(h)uismitheoirí ar agallamh, lá oscailte nó cruinniú eile mar choinníoll iontrála;

- f. ceangal dalta leis an scoil de bhua duine dá t(h)eaghlach ag freastal ar an scoil nó a d'fhreastail ar an scoil roimhe sin;
seachas go bhfuil sé i gceist ag an scoil:
- critéir roghnúcháin a chur san áireamh bunaithe ar dheartháireacha nó deirfiúracha dalta atá ag freastal ar an scoil faoi láthair nó a d'fhreastail ar an scoil roimhe seo.
- g. an dáta agus an t-am ar ghlac an scoil le hiarratas iontrála

Tá sé seo faoi réir an iarratais a bheith faighte ag am ar bith le linn an tréimhse a shonraítear chun iarratais a fháil - mar atá leagtha amach i bhfógra iontrála bliantúil na scoile don scoilbhliain lena mbaineann.

Tá sé seo faoi réir freisin do thairiscintí a bheith tugtha ag an scoil go foirmiúil i scríbhinn cheana féin, bunaithe ar liostaí feithimh reatha faoin sean pholasaí a bhí i bhfeidhm roimh 1 Feabhra 2020 (suas go dtí an 31ú Eanáir 2025 amháin).

8. Cinntí ar iarratais

Beidh na cinntí go léir maidir le hiarratais ar iontráil chuig Gaelscoil Chaladh an Treoigh bunaithe ar na níthe a leanas:

- Polasaí iontrála na scoile
- Fógra iontrála bliantúil na scoile (nuair is cuí);
- An fhaisnéis a chuir an t-iarratasóir ar fáil i bhfoirm iarratais oifigiúil na scoile a fuarthas le linn an tréimhse atá sonraithe inár bhfógra iontrála bliantúil chun iarratais a fháil;
- Más ag déanamh iarratas faoi critéir 2 ata tú, beidh gá le fianaise breise.

(Féach [alt 14](#) thíos maidir le hiarratais a fuarthas lasmuigh den tréimhse iontrála agus [alt 15](#) thíos maidir le hiarratais ar áiteanna i mblianta seachas an grúpa ligthe isteach.)

Ní úsáidfeá critéir roghnúcháin nach n-áirítear inár bpolasaí iontrála scoile chun cinneadh a dhéanamh maidir le hiarratas ar áit inár scoil.

9. Cinntí a chur in iúl d'iarratasóirí

Cuirfeá iarratasóirí ar an eolas i scríbhinn maidir le cinneadh na scoile, laistigh den amlíne atá leagtha amach san fhógra iontrála bliantúil.

Mura dtairgtear áit do dhalta inár scoil, cuirfeá na cúiseanna nár tairgeadh áit dó nó di ar fáil i scríbhinn don iarratasóir, lena n-áirítear, nuair is infheidhme, sonraí maidir le rangú an dalta i gcoinne na gcritéir roghnúcháin agus na sonraí faoi áit an dalta ar an liosta feithimh don scoilbhliain lena mbaineann.

Cuirfeá iarratasóirí ar an eolas faoin gceart chun athbhreithniú/ceart achomhairc a lorg maidir le cinneadh na scoile (féach [alt 18](#) thíos le haghaidh tuilleadh sonraí).

10. Glacadh le tairiscint áite ag iarratasóir

Agus tairiscint iontrála á glacadh agat ó nGaelscoil Chaladh an Treoigh, ní mór duit an méid a leanas a léiriú:

(i) cé acu an bhfuil nó nach bhfuil glactha agat le tairiscint iontrála ar scoil nó ar scoileanna eile. Má ghlac tú le tairiscint den sórt sin, ní mór duit sonraí na tairisceana nó na dtairiscintí lena mbaineann a chur ar fáil freisin.

(ii) cé acu an bhfuil iarratas déanta agat ar thairiscint iontrála ó scoil nó ó scoileanna eile nó cé acu an bhfuil tú ag feitheamh lena dheimhniú, agus má tá, ní mór duit sonraí na scoile nó na scoileanna eile lena mbaineann a sholáthar.

11. Cúinsí nach féidir tairiscintí a dhéanamh ina leith nó a tharraingt siar

Ní féidir le Gaelscoil Chaladh an Treoigh tairiscint iontrála a dhéanamh ná a tharraingt siar ach sna cásanna a leanas —

i. déantar amach go bhfuil an fhaisnéis atá san iarratas bréagach nó míthreorach.

ii. teipeann ar iarratasóir glacadh le tairiscint iontrála ar nó roimh an dáta atá leagtha amach i bhfógra iontrála bliantúil na scoile.

iii. má theipeann ar thuismitheoir dalta, nuair a éilíonn an príomhoide é de réir alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhú i scríbhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an dalta an cód sin; nó

iv. teipeann ar iarratasóir riachtanais a chomhlíonadh chun 'glacadh le tairiscint' mar atá leagtha amach in alt 10 thuas.

12. Sonraí a roinnt le scoileanna eile

Ba chóir d'iarratasóirí a bheith feasach go gceadaítear le hAlt 66(6) den Acht Oideachais (Iontráil Scoileanna), 2018 comhroinnt sonraí idir scoileanna d'fhonn iontráil éifeachtach daltaí a éascú.

Tá ceadaithe de réir Alt 66 (6) do scoil liosta de na daltaí a sholáthar do phátrún nó do bhord bainistíochta eile:

(i) go bhfuarthas iarratas ar ligean isteach sa scoil,

(ii) go ndearnadh tairiscint ar áit sa scoil, nó

(iii) gur glacadh le tairiscint ar áit scoile.

Féadfaidh aon cheann nó gach ceann díobh seo a leanas a bheith ar an liosta:

(i) an dáta a fuair an scoil iarratas ar áit scoile;

(ii) an dáta a rinne an scoil tairiscint ar áit scoile;

(iii) an dáta ar ghlac iarratasóir le tairiscint ar áit scoile;

(iv) sonraí pearsanta dalta(i) lena n-áirítear ainm, seoladh, dáta breithe agus uimhir seirbhíse poiblí pearsanta (de réir bhrí alt 262 den Acht Comhdhlúthaithe Leasa Shóisialaigh 2005).

13. Liosta feithimh i gcás ró-éilimh

I gcás go mbeidh níos mó iarratas ar an scoilbhliain lena mbaineann ná na háiteanna atá ar fáil, tiomsófar liosta feithimh de dhaltáí nár éirigh lena n-iarratas ar iontráil chuig Gaelscoil Chaladh an Treoigh mar gheall ar ró-éileamh ar an scoil agus beidh siad bailí don scoilbhliain ina bhfuil cead isteach á lorg.

Tá socrúchán ar liosta feithimh Ghaelscoil Chaladh an Treoigh san ord tosaíochta a shanntar d'iarratais na ndaltaí tar éis don scoil na critéir roghnúcháin a chur i bhfeidhm de réir an pholasáí iontrála seo.

Déanfar tairiscintí maidir le haon áiteanna ina dhiaidh sin a bheidh ar fáil don scoilbhliain agus lena linn a bhfuil cead isteach á lorg ina leith maidir leis na daltaí sin ar an liosta feithimh, de réir an oird tosaíochta ar cuireadh na daltaí ar an liosta.

Déanfar an liosta forlíontach feithimh a chruthú má fhaightear iarratais tar éis an dáta deiridh a leagtar amach san Fhógra Iontrála Bliantúil. Cuirfear na hiarratais in ord de réir na gcritéar roghnúcháin sa pholasáí iontrála seo. Beidh an chéad liosta feithimh glanta sula ndéanfar áiteanna a thairiscint d'iarrthóirí ar an liosta forlíontach seo.

14. Iarratais Dhéanacha

Déanfaidh áit a thairiscint má tá áit ar fáil sa scoil.

Má tá ró-éileamh ar áiteanna sa scoil tar éis an bpríomhphróisis iontrála, líonfar aon áit scoile a thagann chun cinn ina dhiaidh sin ón liosta feithimh a cruthaítear as an bpróiseas sin.

Má fhaightear iarratais tar éis an dáta deiridh mar atá leagtha amach san Fhógra Iontrála Bliantúil déanfar liosta forlíontach feithimh a chruthú. Beidh an príomhliosta feithimh glanta sula ndéanfar áiteanna a thairiscint d'iarrthóirí ar an liosta forlíontach seo. Nuair a thagann spás chun cinn sa scoil, déanfar na hiarratais ar an liosta forlíontach feithimh a mheas de réir na gcritéar roghnúcháin sa pholasáí iontrála seo ar an lá a dtagann an áit scoile sin chun cinn de réir an Achta um Iontrálacha Scoile 2018 agus de réir aon rialacháin a rinneadh faoin Acht sin.

15. Nósanna imeachta maidir le daltaí a ligean isteach i mblianta eile agus le linn na scoilbhliana

Seo a leanas nósanna imeachta na scoile maidir le daltaí a ligean isteach nach bhfuil glactha isteach sa scoil cheana féin chuig ranganna nó blianta seachas grúpa iontrála na scoile **ag tús na scoilbhliana**:

Is gá do thuismitheoirí/caomhnóirí ar mian leo iarratas a dhéanamh ar áit in aon rang foirm iarratas a líonadh agus litir iarratais chuige sin a scríobh chuig Cathaoirleach an Bhoird. Is é an Bord Bainistíochta a dhéanfaidh an cinneadh faoi pháistí a ghlacadh in aon rang eile agus is faoin mBord amháin atá an cinneadh seo.

Naíonáin Shinsearach/Rang 1

Tabharfar áit má tá áit ar fáil sna ranganna seo a leanas: Naíonáin Shinsearach agus Rang 1. Sa chás go sáraíonn líon na n-iarratas líon na n-áiteanna atá ar fáil sa rang

ábhartha, cuirfidh an scoil na critéir roghnúcháin atá leagtha amach i Roinn 6 den bheartas seo i bhfeidhm ar na hiarratais sin. Sa chás nach bhfuil aon áit ar fáil, cuirfear ainm an pháiste ar an liosta feithimh de réir Alt 13 den bheartas seo.

Rang 2 go Rang 6

Tabharfar áit do pháistí i Rang 2 – Rang 6 má tá spás sa rang **agus** má chinneann an Príomhoide/Bord Bainistíochta go bhfuil cumas Gaeilge an pháiste ar leibhéal a ligfeadh don pháiste feidhmiú agus foghlaim sa rang agus nach mbeadh ar dhaltá eile iompú ar an mBéarla chun cumarsáid a dhéanamh. D'fhéadfadh an scoil critéir roghnúcháin atá leagtha amach i roinn 6 den pholasaí seo a úsáid i gcás iarratais den chineál seo. **Beidh ar an tuismitheoir/caomhnóir fianaise den chaighdeán seo a chur ar fáil.** Is ag an mBord Bainistíochta a bheidh an cinneadh deiridh sna cásanna seo.

Is iad a leanas nósanna imeachta na scoile maidir le daltaí a ligean isteach nach bhfuil glactha isteach sa scoil cheana féin, **le linn na scoilbhliana** ina lorgáitear an cead isteach:

Is gá do thuismitheoirí/caomhnóirí ar mian leo iarratas a dhéanamh ar áit in aon rang foirm clárúcháin a líonadh agus litir iarratais chuige sin a scríobh chuig Cathaoirleach an Bhoird. Is é an Bord Bainistíochta a dhéanfaidh an cinneadh faoi pháistí a ghlacadh in aon rang eile agus is faoin mBord amháin atá an cinneadh seo.

Naíonáin Shinsearacha/Rang 1

Tabharfar áit má tá áit ar fáil sna ranganna seo a leanas: Naíonáin Shinsearacha agus Rang 1. Sa chás go sáraíonn líon na n-iarratas líon na n-áiteanna atá ar fáil sa rang ábhartha, cuirfidh an scoil na critéir roghnúcháin atá leagtha amach i Roinn 6 den bheartas seo i bhfeidhm ar na hiarratais sin. Sa chás nach bhfuil aon áit ar fáil, cuirfear ainm an pháiste ar an liosta feithimh de réir Alt 13 den bheartas seo.

Rang 2 go Rang 6

Tabharfar áit do pháistí i Rang 2 – Rang 6 má tá spás sa rang **agus** má chinneann an Príomhoide/Bord Bainistíochta go bhfuil cumas Gaeilge an pháiste ar leibhéal a ligfeadh don pháiste feidhmiú agus foghlaim sa rang agus nach mbeadh ar dhaltá eile iompú ar an mBéarla chun cumarsáid a dhéanamh. D'fhéadfadh an scoil an critéir roghnúcháin atá leagtha amach i roinn 6 den pholasaí seo a chur i bhfeidhm ar iarratais den chineál seo. **Beidh ar an tuismitheoir/caomhnóir fianaise den chaighdeán seo a chur ar fáil.** Is ag an mBord Bainistíochta a bheidh an cinneadh deiridh sna cásanna seo.

16. Dearbhú maidir le gan táillí a ghearradh

Ní ghearrfaidh Bord Bainistíochta Ghaelscoil Chaladh an Treoigh ná aon duine a ghníomhaíonn thar a cheann táillí ar íocaíocht nó ní lorgóidh sí íocaíocht ná ranníocaíocht (cibé slí a dtuairiscítear) mar choinníoll de -

- a. iarratas ar dhaltá a ligean isteach sa scoil, nó
- b. iontráil nó clárú leanúnach dalta sa scoil.

17. Socruithe maidir le daltaí nach bhfreastalaíonn ar theagasc reiligiúnach

Cuireann an scoil fáilte roimh gach dalta.

Seo a leanas na socruithe a chuirfear i bhfeidhm do pháistí, a gcuireann a dtuismitheoirí/caomhnóirí iarratas chun na scoile go bhfreastalóidh an páiste ar an scoil ach nach nglacfaidh siad páirt i gceachtanna reiligiúin:

Má tá sé sásúil don tuismitheoir/caomhnóir go mbeidh an páiste sa seomra ranga agus nach dteagascaí iad sa reiligiún agus nach nglacfaidh siad páirt i gceachtanna reiligiúin, sa chás sin is féidir leis an bpáiste fanacht sa seomra ranga agus tabhairt faoi ghníomh eile.

Muna bhfuil sé sásúil, ba cheart do tuistí/caomhnóirí an dalta coinne a dhéanamh le Príomhoide na Scoile chun plé a dhéanamh ar eagrúchán eile.

Ní laghdófar an lá scoile i gcás páistí nach nglacann páirt i gceachtanna reiligiúin.

18. An ceart chun athbhreithnithe/achomhairc

Athbhreithniú ar chinntí an Bhoird Bhainistíochta

Féadfaidh tuismitheoir dalta, nó i gcás dalta a bhfuil 18 mbliana d'aois slánaithe aige/aici féadfaidh sé/sí a iarraidh ar an mbord athbhreithniú a dhéanamh ar an gcinneadh áit sa scoil a dhiúltú. Ní mór iarratais den chineál sin a dhéanamh de réir Alt 29C den Acht Oideachais 1998.

Tá an t-amlíne ina gcaithfear athbhreithniú den chineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hathbhreithnithe den chineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.

Déanfaidh an Bord athbhreithnithe den chineál sin de réir na nósanna imeachta a rialaítear faoi Alt 29B i gcomhair le Alt 29C den Acht Oideachais 1998.

Tabhair faoi deara: Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, ní mór don iarratasóir iarraidh ar an mbord bainistíochta **athbhreithniú ar an gcinneadh** sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998.

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil, féadfaidh an t-iarratasóir iarraidh ar an mbord bainistíochta **athbhreithniú ar an gcinneadh** sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998.

Ceart achomhairc

Faoi Alt 29 den Acht Oideachais 1998, féadfaidh tuismitheoir dalta, nó i gcás dalta a bhfuil 18 mbliana d'aois slánaithe aige/aici, féadfaidh sé/sí achomharc a dhéanamh ar chinneadh na scoile seo áit sa scoil a dhiúltú.

Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(i) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil.

Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(ii) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil.

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, **ní mór** don iarratasóir iarraidh ar an mbord bainistíochta **athbhreithniú ar an gcinneadh** sin a dhéanamh **roimh achomharc a dhéanamh** faoi alt 29 den Acht Oideachais 1998. (féach Athbhreithniú ar chinntí an Bhord Bainistíochta)

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chás seachas ró-éileamh ar áiteanna sa scoil, féadfaidh an t-iarratasóir iarraidh ar an mbord bainistíochta **athbhreithniú ar an gcinneadh** sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998. (féach Athbhreithniú ar chinntí an Bhord Bainistíochta)

Déanfar achomhairc faoi Alt 29 den Acht Oideachais 1998 a mheas agus a chinneadh ag coiste neamhspleách achomhairc arna cheapadh ag an Aire Oideachais agus Scileanna.

Tá an t-amhlíne ina gcaithfear achomharc den chineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hachomhairc den chineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.

Dhaingnigh Bord Bainistíochta Gaelscoil Chaladh an Treoigh an polasaí seo ag cruinniú Bord Bainistíochta ar:

Cathaoirleach Bord Bainistíochta

Dáta

Admission Policy of Gaelscoil Chaladh an Treoigh

School Address: Caladh an Treoigh, Luimneach

Roll number: 20148U

School Patron: An Foras Pátrúnachta

1. Introduction

This Admission Policy complies with the requirements of the Education Act 1998, the Education (Admission to Schools) Act 2018 and the Equal Status Act 2000. In drafting this policy, the board of management of the school has consulted with school staff, the school patron and with parents of children attending the school.

The policy was discussed by the school board on 11 May 2020 and sent to the Patron on 13th May and ratified on 3rd September 2020. It will be published on the school's website and will be made available in hardcopy, on request, to any person who requests it.

The relevant dates and timelines for Gaelscoil Chaladh an Treoigh admission process are set out in the school's annual admission notice which is published annually on the school's website two weeks before the commencement of the admission process for the school year concerned.

This policy must be read in conjunction with the annual admission notice for the school year concerned.

The application form for admission is published on the school's website and will be made available in hardcopy on request to any person who requests it.

The Irish language version of this policy will take precedence in the case of a discrepancy.

2. Characteristic spirit and general objectives of the school

Gaelscoil Chaladh an Treoigh is an all-Irish primary school under the patronage of An Foras Pátrúnachta. It is a co-educational school established in 2001 and has a catholic ethos. The promotion of Irish is a primary objective of the school. We welcome all children regardless of their background, beliefs or special needs.

We provide a primary school education through the medium of Irish for all pupils. There is emphasis placed in the Irish culture in our school, including music, dance and national games. We respect other cultures too.

It is our aim to create an enjoyable, understanding, safe, well-organised environment in which each child will get an opportunity to develop intellectually, physically, socially, spiritually and culturally.

Gaelscoil Chaladh an Treoigh depends on the grants and teacher resources provided by the Department of Education and Skills (DES) and it operates within the regulations laid down, from time to time, by the Department. All our school policies must have regard to the funding and resources made available to the school. Our school follows the curricular programmes prescribed by the DES which may be amended from time to time, in accordance with Section 9 and 30 of the Education Act 1998.

Fairness of entry is the key value that determines the enrolment of children to our school. No child is refused admission for reasons of ethnicity, special educational needs, disability, language/accents, gender, traveller status, asylum-seeker/refugee status, religious/political beliefs and values, family or social circumstances.

While recognising the rights of parents to enrol their child in the school of their choice, the Board of Management of Gaelscoil Chaladh an Treoigh is also responsible to respect the rights of the existing school community and in particular, the children already enrolled.

3. Admission Statement

Gaelscoil Chaladh an Treoigh will not discriminate in its admission of a student to the school on any of the following:

- a. the gender ground of the student or the applicant in respect of the student concerned,
- b. the civil status ground of the student or the applicant in respect of the student concerned,
- c. the family status ground of the student or the applicant in respect of the student concerned,
- d. the sexual orientation ground of the student or the applicant in respect of the student concerned,
- e. the religion ground of the student or the applicant in respect of the student concerned,
- f. the disability ground of the student or the applicant in respect of the student concerned,
- g. the ground of race of the student or the applicant in respect of the student concerned,
- h. the Traveller community ground of the student or the applicant in respect of the student concerned, or
- i. the ground that the student or the applicant in respect of the student concerned has special educational needs

As per section 61 (3) of the Education Act 1998, 'civil status ground', 'disability ground', 'discriminate', 'family status ground', 'gender ground', 'ground of race', 'religion ground', 'sexual orientation ground' and 'Traveller community ground' shall be construed in accordance with section 3 of the Equal Status Act 2000.

4. Categories of Special Educational Needs catered for in the school/special class

Gaelscoil Chaladh an Treoigh is not a designated Special School nor does it have any special classes currently.

5. Admission of Students

This school shall admit each student seeking admission except where –

- a. the school is oversubscribed (please see section 6 below for further details)
- b. a parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student

Application Procedures:

Gaelscoil Chaladh an Treoigh follows these procedures for enrolment of Junior Infants in our school.

- Parents are requested to complete an Application Form, available from the school office and online from our website www.gaelcat.com
- Parents are informed of the opportunity to apply to the school through an Annual Admission Notice displayed in the school and on our website two weeks prior to applications being accepted each year
- All children are to present a birth/adoption certificate on application to the school. We use the details on the birth certificate to confirm that an applicants parent(s) and/or guardian(s) are making the application.
- Further details of the application form can be seen in Addendum 1

Enrolment Procedures:

- Parents are required to complete an enrolment form which is sent to them by the school once an offer has been accepted.
- The enrolment form must be completed by the date set by the school and parents must include the PPS number of the child in the form
- Parents must confirm in writing acceptance of the school Code of Behaviour on enrolment
- Parents fill in consent forms for School trips, Stay Safe, Relationships and Sexuality Education (RSE), forwarding child details to HSE for immunisation purposes, work/photo on school website etc.
- Further details of the enrolment form can be seen in Addendum 2

Induction

- An information night for parents of Junior Infants will be held in the third term where school uniform, books and other policies etc. will be discussed.
- The school encourages the parent/guardian to have the children accompany them to meet the class teacher and become familiar with their new environment on an induction day which takes place in June.

6. Oversubscription

In the event that the school is oversubscribed, the school will, when deciding on applications for admission, apply the following selection criteria **in the order listed below** to those

applications that are received within the timeline for receipt of applications as set out in the school's annual admission notice:

1. Brothers, sisters, half-siblings, foster siblings or adopted siblings of current pupils.
2. Children who have attained a determined level of fluency in Irish which would be likely to decline if he / she is not admitted to an all-Irish school *
3. Children who have a brother, sister, half sibling, foster or adopted sibling who have previously attended the school.
4. According to age; the oldest child first.

* The onus will be on parents / guardians to provide sufficient evidence to demonstrate to the board the required level of fluency in Irish. See further information in the relevant document available from the school from 5th October 2020

In the event that there are two or more students tied for a place or places in any of the selection criteria categories above (the number of applicants exceeds the number of remaining places), the following arrangements will apply:

The school Board reserves the right to set the maximum number of pupils in any given class. The maximum number allowed into a junior infant class will be 30. If two or more pupils are tied under criteria 1/2/3, priority will be set according to the next criterion on the list. If criterion 4 applies, the time of birth available on the birth certificate will be taken into account.

7. What will not be considered or taken into account

In accordance with section 62(7)(e) of the Education Act, the school will not consider or take into account any of the following in deciding on applications for admission or when placing a student on a waiting list for admission to the school:

- a. a student's prior attendance at a pre-school or pre-school service, including naíonraí
- b. the payment of fees or contributions (howsoever described) to the school;
- c. a student's academic ability, skills or aptitude;
other than in relation to:
 - admission to an Irish language school, in accordance with the provisions of section 62(9) of the act
- d. the occupation, financial status, academic ability, skills or aptitude of a student's parents;

- e. a requirement that a student, or his or her parents, attend an interview, open day or other meeting as a condition of admission;
- f. a student's connection to the school by virtue of a member of his or her family attending or having previously attended the school;
other than in the case of the school wishing to include a selection criteria based on siblings of a student attending or having attended the school.
- g. the date and time on which an application for admission was received by the school,
This is subject to the application being received at any time during the period specified for receiving applications set out in the annual admission notice of the school for the school year concerned.
This is also subject to the school making offers based on existing waiting lists under the enrolment policy criteria that existed before 1st February 2020(up until 31- January 2025 only).

8. Decisions on applications

All decisions on applications for admission to Gaelscoil Chaladh an Treoigh will be based on the following:

- Our school's admission policy
- The school's annual admission notice
- The information provided by the applicant in the school's official application form received and any other evidence provided during the period specified in our annual admission notice for receiving applications.
- If applying under section 2 of the criteria, additional evidence will be required

(Please see [section 14](#) below in relation to applications received outside of the admissions period and [section 15](#) below in relation to applications for places in years other than the intake group.)

Selection criteria that are not included in our school admission policy will not be used to make a decision on an application for a place in our school.

9. Notifying applicants of decisions

Applicants will be informed in writing as to the decision of the school, within the timeline outlined in the annual admissions notice.

If a student is not offered a place in our school, the reasons why they were not offered a place will be communicated in writing to the applicant, including, where applicable, details of the student's ranking against the selection criteria and details of the student's place on the waiting list for the school year concerned.

Applicants will be informed of the right to seek a review/right of appeal of the school's decision (see [section 18](#) below for further details).

10. Acceptance of an offer of a place by an applicant

In accepting an offer of admission from Gaelscoil Chaladh an Treoigh you must indicate—

(i) whether or not you have accepted an offer of admission for another school or schools. If you have accepted such an offer, you must also provide details of the offer or offers concerned and

(ii) whether or not you have applied for and awaiting confirmation of an offer of admission from another school or schools, and if so, you must provide details of the other school or schools concerned.

11. Circumstances in which offers may not be made or may be withdrawn

An offer of admission may not be made or may be withdrawn by Gaelscoil Chaladh an Treoigh where—

- i. it is established that information contained in the application is false or misleading.
- ii. an applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual admission notice of the school.
- iii. the parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student; or
- iv. an applicant has failed to comply with the requirements of 'acceptance of an offer' as set out in [section 10](#) above.

12. Sharing of Data with other schools

Applicants should be aware that section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students.

Section 66(6) allows a school to provide a patron or another board of management with a list of the students in relation to whom—

- (i) an application for admission to the school has been received,
- (ii) an offer of admission to the school has been made, or
- (iii) an offer of admission to the school has been accepted.

The list may include any or all of the following:

- (i) the date on which an application for admission was received by the school;
- (ii) the date on which an offer of admission was made by the school;
- (iii) the date on which an offer of admission was accepted by an applicant;
- (iv) a student's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).

13. Waiting list in the event of oversubscription

In the event of there being more applications to the school year concerned than places available, a waiting list of students whose applications for admission to Gaelscoil Chaladh an

Treigh were unsuccessful due to the school being oversubscribed will be compiled and will remain valid for the school year in which admission is being sought.

Placement on the waiting list of Gaelscoil Chaladh an Treigh is in the order of priority assigned to the students' applications after the school has applied the selection criteria in accordance with this admission policy.

Offers of any subsequent places that become available for and during the school year in relation to which admission is being sought will be made to those students on the waiting list, in accordance with the order of priority in relation to which the students have been placed on the list.

A supplementary waiting list will be created if an application is received after the closing date set out in the Annual Admissions Notice. The applications will be in order of the selection criteria in this enrolment policy. The main waiting list will be cleared before places are offered to applicants on this supplementary waiting list.

14. Late Applications

A place will be offered if a place is available in the school.

If there is an over-subscription for places at the school following the main admissions process, any school place that subsequently emerges from the waiting list created from that process will be filled.

If applications are received after the closing date as set out in the Annual Admission Notice a supplementary waiting list will be created. The main waiting list will be cleared before candidates are offered places on this supplementary list. When a space becomes available in the school, applications for the supplementary waiting list will be considered against the selection criteria in this admissions policy on the day that that place becomes available in accordance with the School Admissions Act 2018 and in accordance with any regulations made under that Act.

15. Procedures for admission of students to other years and during the school year

The procedures of the school in relation to the admission of students who are not already admitted to the school to classes or years **other than the school's intake group** are as follows:

Parents/guardians wishing to apply for a place in any class must fill an application form and write an application letter to the Chairperson of the Board. The decision to accept children in any other class is a matter for the Board of Management to decide.

Senior Infants / 1st Class

Places will be allocated if places are available in the following classes: Senior Infants and 1st Class. Where the number of applications exceeds the number of places available in the relevant class, the school may apply the selection criteria set out in Section 6 of this policy to such applications. Where no places are available, the child's name will be placed on the waiting list in accordance with Section 13 of this policy.

2nd to 6th Class

Children in 2nd to 6th class will be given a place if there is space in the class **and** the Principal / Board of Management decides that the child's Irish language ability is at a level that would allow the child to function and learn in class and where other pupils would not have to turn to English to communicate. The school may apply the selection criteria set out in Section 6 of this policy to such applications. **The parent/guardian will be required to provide evidence of this standard.** The Board of Management will have the final decision in these cases.

The procedures of the school in relation to the admission of students **who are not already admitted** to the school, **after the commencement of the school year** in which admission is sought, are as follows:

Parents / guardians wishing to apply for a place in any class must fill an application form and write an application letter to the Chairperson of the Board. The decision to accept children in any other class is a matter for the Board of Management to decide.

Senior Infants / 1st Class

Places will be allocated if places are available in the following classes: Senior Infants and 1st Class. Where the number of applications exceeds the number of places available in the relevant class, the school may apply the selection criteria set out in Section 6 of this policy to such applications. Where no places are available, the child's name will be placed on the waiting list in accordance with Section 13 of this policy.

2nd to 6th Class

Children in 2nd to 6th class will be given a place if there is space in the class **and** the Principal / Board of Management decides that the child's Irish language ability is at a level that would allow the child to function and learn in class and where other pupils would not have to turn to English to communicate. The school may apply the selection criteria set out in Section 6 of this policy to such application **The parent / guardian will be required to provide evidence of this standard.** The Board of Management will have the final decision in these cases.

16. Declaration in relation to the non-charging of fees

This rule applies to all schools.

The board of Gaelscoil Chaladh an Treigh or any persons acting on its behalf will not charge fees for or seek payment or contributions (howsoever described) as a condition of-

- a. an application for admission of a student to the school, or
- b. the admission or continued enrolment of a student in the school.

17. Arrangements regarding students not attending religious instruction

Our school welcomes all pupils.

The following are the school's arrangements for students, where the parent(s)/ guardian(s) have requested that the student attend the school without attending religious instruction in the school:

If the parents are satisfied that the student may stay in the classroom and not be instructed or participate in the religious instruction, then the student may stay in the classroom and do a different activity.

If this is not satisfactory, the parent/guardian of the child will make an appointment with the Principal to discuss an alternative arrangement.

These arrangements will not result in a reduction in the school day of such students.

18. Reviews/appeals

Review of decisions by the board of Management

The parent of the student, or in the case of a student who has reached the age of 18 years, the student, may request the board to review a decision to refuse admission. Such requests must be made in accordance with Section 29C of the Education Act 1998.

The timeline within which such a review must be requested and the other requirements applicable to such reviews are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

The board will conduct such reviews in accordance with the requirements of the procedures determined under Section 29B and with section 29C of the Education Act 1998.

Note: Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.

Right of appeal

Under Section 29 of the Education Act 1998, the parent of the student, or in the case of a student who has reached the age of 18 years, the student, may appeal a decision of this school to refuse admission.

An appeal may be made under Section 29 (1)(c)(i) of the Education Act 1998 where the refusal to admit was due to the school being oversubscribed.

An appeal may be made under Section 29 (1)(c)(ii) of the Education Act 1998 where the refusal to admit was due a reason other than the school being oversubscribed.

Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the board of management **prior to making an appeal** under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the board of

management prior to making an appeal under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Appeals under Section 29 of the Education Act 1998 will be considered and determined by an independent appeals committee appointed by the Minister for Education and Skills.

The timeline within which such an appeal must be made and the other requirements applicable to such appeals are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

Board of Management Ratification

This policy is hereby ratified by the Board of Management of Gaelscoil Chaladh an Treoigh:

Cathaoirleach

Dáta